



City of Burbank Public Works Department

APPLICATION FOR PERMIT TO ENCROACH TEMPORARILY ON CITY STREET FOR THE PURPOSE OF HOLDING A SPECIAL EVENT

I/We, Burbank Pride INC (name(s)/complete business name) request to lawfully use as
permittee easement or real property commonly known as (address) Approx 3500 - 3300 West Magnolia Boulevard

Streets Involved: West Magnolia Blvd from: N Avon St to California St
from: _____ to _____
from: _____ to _____

Burbank, California, and hereby apply for a permit from the City of Burbank pursuant to the provisions of Title 7, Chapter 3, Article 7 of the Municipal Code to encroach subject to terms and conditions to be prescribed by the Public Works Director, on the real property owned by and situated in the City of Burbank, County of Los Angeles, State of California, particularly described in exhibits attached (*attach sketch if necessary*): 8am-8pm

Number of Days: 1 Dates Involved: September 23, 2023 8am to 8pm Will alcoholic beverages be served? Yes No

For the purpose of: Family Pride in the Park Event

I/we understand and agree that any permit/agreement entered into by separate instrument shall be issued and subject to the provisions of Title 7, Chapter 3 and Title 6, Chapter 1 of the Burbank Municipal Code; that such permit/agreement may be cancelled by the City of Burbank, acting by and through its Public Works Director, at any time, and that the encroachment must be removed immediately; and that I/we are responsible for preparing exhibits of encroachment to satisfy the City of Burbank Public Works Director. Permittee shall provide Bodily Injury Liability and Property Damage insurance in an amount established by the Public Woks Director and the insurance certificate in a form acceptable to the City Attorney.

BY: [Signature]
PRINT: Tracy Tabb
TITLE: President/CEO

BY: _____
PRINT: _____
TITLE: _____

Tracy Tabb
CONTACT PERSON (print)
818-203-5053
PHONE

2080 Empire Avenue #1193
MAILING ADDRESS
Burbank, CA 91504
CITY/STATE/ZIP

Approval Mandatory If Checked	FOR OFFICE USE ONLY	Attach As Needed	Estimated Expenses
<input type="checkbox"/> P.W. Traffic _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Conditions: _____ _____	\$ _____
<input type="checkbox"/> P.W. Storm Water _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Conditions: _____ _____	\$ _____
<input type="checkbox"/> P.W. Field Services _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Conditions: _____ _____	\$ _____
<input type="checkbox"/> P.W. Recycle Center _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Conditions: _____ _____	\$ _____
<input type="checkbox"/> CDD Redevelopment _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Conditions: _____ _____	\$ _____
<input type="checkbox"/> CDD Planning _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Conditions: _____ _____	\$ _____
<input type="checkbox"/> CDD License & Code _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Conditions: _____ _____	\$ _____
<input type="checkbox"/> CDD Building Official _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Conditions: _____ _____	\$ _____
<input type="checkbox"/> Police Chief _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Conditions: _____ _____	\$ _____
<input type="checkbox"/> Fire Chief _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Conditions: : _____ _____	\$ _____
<input type="checkbox"/> P.W. Traffic-TMC _____	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Conditions: : _____ _____	\$ _____

Insurance Expiration Date 09/24/2023

Deposit \$ _____

Permit No. **PW2308015**

Permit Fee Incurred: \$ _____

Refund \$ _____

Amount Due \$ _____