

1<sup>st</sup> AMENDMENT  
TO  
PROFESSIONAL SERVICES AGREEMENT

DATE: December 16, 2020

PARTIES: "CLIENT"

THE CITY OF BURBANK, a municipal corporation

Designated Official: Name: Betsy McClinton  
Title: Management Services Director  
Telephone: 818-238-5026

Mailing Address: 275 E. Olive Avenue  
P. O. Box 6459  
Burbank, CA 91510

"CONSULTANT"

SINTRA GROUP

Representative: Name: Steven Bowman  
Title: President  
Telephone: 805-658-5656

Mailing Address: 6085 King Drive, Unit 103  
Ventura, CA 93003

COST OF SERVICE:

Original Cost of Service:	\$50,000
First Amendment to Cost of Service:	\$50,000
Revised Cost of Service:	\$100,000

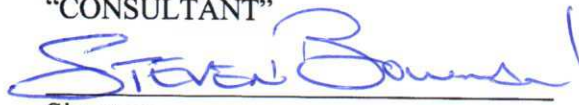
THIS AMENDMENT TO THE AGREEMENT MUST BE EXECUTED BY THE CONSULTANT OR ITS REPRESENTATIVE AND THEN APPROVED AS TO FORM BY THE CITY ATTORNEY BEFORE THIS AGREEMENT MAY BE EXECUTED ON BEHALF OF THE CITY OF BURBANK.


1.0 Amendment. Client and Consultant entered into a Professional Services Agreement dated July 1, 2020 (Agreement), for Consultant to provide Firefighter Recruit Candidate background investigations. Client and Consultant desire now to execute an amendment to the Agreement to increase the compensation amount (First Amendment).

2.0 Compensation. The Client shall pay the services of Consultant as indicated on the Schedule of Compensation set forth in Exhibit B-1.


3.0 Ratification of Professional Services Agreement. All other provisions of the Agreement, not inconsistent with this First Amendment, shall remain in full force and effect.

In recognition of the obligations stated in this First Amendment, the parties have executed this amendment to the Agreement on the date indicated above.


“CONSULTANT”  
  
Signature  
STEVEN BOWMAN  
Name (please print)  
PRESIDENT  
Title

“CLIENT”  
  
Signature STACEY ADAMS FOR  
Name (please print) BETSY MCCLINTON  
Title MSD DIRECTOR

ATTEST:  
Office of the City Clerk

  
By: Signature  
Zizette Mullins, MMC  
Name (please print)  
City Clerk  
Title

Approved as to Form  
Office of the City Attorney

  
By: Signature  
JINA OH  
Name (please print)  
Asst. City Attorney  
Title

2021 JAN 14 AM 9:11  
PURCHASING DIV  
CITY OF BURBANK

EXHIBIT B-1

SCHEDULE OF COMPENSATION

The total compensation (including, any reasonable costs, expenses or reimbursements) payable by the City to the Consultant shall not exceed the Cost of Services total of \$100,000.

To the extent that the Schedule of Compensation includes any travel, hotel or other reimbursable expenses, such expenses shall be for actual and reasonable expenses incurred in the performance of the Scope of Services.

The Consultant and the City agree that the Consultant shall earn its compensation according to the following method:

- **Milestone Basis:** The City shall pay for the services on a milestone basis. Consultant shall invoice the City the applicable milestone amount upon the achievement of the following deliverable date set forth below:

	<b>DESCRIPTION OF SERVICE</b>	<b>DELIVERABLE DATE</b>	<b>MILESTONE AMOUNT</b>
1.	Firefighter Recruit Candidate Background Investigations	TBD	\$75.00/hr
2.	Pre-Approved Travel Expenses	TBD	\$TBD